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## MEMORANDUM

**DATE:** December 11, 2017

**TO:** Executive Director, Children's Aid Societies

**FROM:** David Remington  
Director, East Region

**RE:** **Implementation Package to Support Policy Directive CW003-17: Protection Services for 16-17 Year Olds**

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As you are aware, on October 13, 2017, the ministry issued Policy Directive CW 003-17: Protection Services for 16-17 Year Olds to societies. The policy directive sets out requirements for the delivery of child protection services to 16- and 17-year-olds. On October 30, 2017, the ministry delivered a webinar to societies, hosted by the Ontario Association of Children's Aid Societies, to review the directive and respond to questions from societies. At that time, the ministry committed to providing additional implementation materials.

The attached materials to support implementation of Policy Directive CW003-17 Protection Services for 16-17 Year Olds are for use by societies when providing services for 16 – 17 year olds in need of protection.

The implementation package consists of the following items:

- an updated Questions and Answers document to reflect questions that have been received from societies since the release of the directive;
- a template for the Voluntary Youth Services Agreement (VYSA);
- a Notification to the Office of the Children's Lawyer form for use by societies;
- a youth brochure; and
- a fact sheet for youth-serving agencies.

The materials were developed based on engagements to date, including with the child welfare sector, the Provincial Advocate for Children and Youth, Indigenous partners, youth, youth-serving agencies, and the Office of the Children's Lawyer.

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Youth Justice Services  
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Please share this correspondence and implementation package with your teams.  
Should you have any questions regarding the implementation package materials, please contact your Program Supervisor.

We thank you and your staff for the important work you do to protect and safeguard the children and youth of Ontario.

Sincerely,



David Remington  
Director

cc: Mary Ballantyne, Ontario Association of Children's Aid Societies  
Theresa Stevens, Association of Native Child and Family Service Agencies of Ontario

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